

# Child Safety: Easy-to-Read



## **Our Promise to Keep You Safe**

At AHH Lifeskills, we are committed to making sure all children and young people feel safe, respected, and happy. Here's how we do it:

## **Who We Are and What We Believe**

- We believe everyone deserves to feel safe and included, no matter their abilities, background, or identity.
- We do not allow bullying, harassment, or harm of any kind.

## **What We Do to Protect You**

- All our workers (staff, volunteers, and contractors) follow rules to keep you safe.
- Everyone working with us must complete special training and have checks to show they can work safely with children.

## **What Does Safety Mean?**

- **Harm:** We stop things like bullying, hurtful words, or actions that can make you feel unsafe.
- **Respect:** Everyone treats each other kindly and fairly.
- **Your Voice Matters:** You can share how you feel and tell us if something isn't right.

## **How We Communicate With You**

- We will explain things in ways that are easy for you to understand.
- You can share your ideas or concerns with us anytime.
- We'll make sure you know your rights and how to tell us if something is wrong.

## **Our Rules for Workers**

All our workers must:

- Treat you with kindness and respect.
- Keep personal boundaries (no private relationships outside of support).
- Tell their manager if they think you might be unsafe.

Workers **cannot**:

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- Hurt you in any way, including physically or emotionally.
- Share your personal information without permission.
- Use social media to contact you outside of work.

## **What Happens If You Don't Feel Safe?**

If you feel unsafe, you can:

- Talk to any worker or manager at AHH Lifeskills.
- Use our feedback form on the website: [Feedback Form](#).
- Ask an advocate to help speak for you by visiting [Ask Izzy](#).

If something serious happens:

- We will contact the right people, like the police or child protection services, to help you.

## **How We Handle Emergencies**

- We are ready for emergencies, like evacuations, with special plans to keep everyone safe.
- Workers are trained to handle emergencies calmly and quickly.

## **When We Take You Out or Transport You**

- We will always ask for your parent or guardian's permission before outings.
- Our vehicles and trips are planned to keep everyone safe.

## **Your Rights**

- You have the right to feel safe, respected, and heard.
- You can share your concerns without fear—your safety is our top priority.

## **Keeping the Promise**

We review this promise regularly to make sure it stays up to date with laws and best practices. You will always know when there are any changes.